

Trip Planner

Teacher Information

- Please meet at the front gates to Rotokare 5 minutes before your programme starts, for a bio security check, students and adults will check their bags, cars and or buses.
- There are picnic tables around the lake edge and the education courtyard outside the education centre, to have morning, afternoon tea or Lunch. We are a pack in and pack out reserve so please ensure all rubbish is taken back to school with the students.
- Please have your students arranged into groups (no more than 6 groups – or as discussed with the educator) of differing capabilities and behaviours prior to your trip; please pre-assign supervising adults and or teachers to specific groups.
- Please follow the protocols stated on all the signage at Rotokare (bio-security, how to operate the front gates etc).
- Because you know your students, it is expected that you will monitor and manage your student's behaviour, allowing the educator to deliver the programme activities without interruption.
- Because this is an outdoor environmental education facility, students need to be prepared for changing conditions. In case of bad weather events your visit may need to be postponed. If you are bringing year 1-4 students please see the wet weather policy.
- Please inform the educator of how many students attended the visit before leaving Rotokare, after your visit an invoice will be sent to your school, we accept cash and school cheques (made out to Rotokare Scenic Reserve Trust), or a direct debit can be made. details will be on your invoice.

Equipment

Teacher(s)

- Name tags for all students
- Medical information and prescription medicines for students if applicable
- First aid kit and relevant school RAM and SAP information (downloadable forms found on our website)
- Spare clothes, sunscreen, food and water

Students

- Suitable clothes, the weather can change quickly at Rotokare, so have warm and light clothing, and a rain jacket.
- Suitable covered footwear, boots ideal, sneakers ok – NO bare feet, jandals or sandals.
- Food and water
- Sunscreen and a hat

Tips to a successful trip to Rotokare Scenic Reserve

- Utilise the pre-visit resources supplied by the Rotokare Environmental Education Programme.
- Make use of email and the Rotokare website, to ask any pre-visit questions (students or teachers).
- Try to keep student noise to a minimum along the walking tracks, you never know, you may spot or hear a rare native resident of Rotokare Sanctuary!